



Agenda for Regular Meeting of May 20, 2026 at 7:00 PM

1. ROLL CALL
2. AUDIENCE PARTICIPATION
 - Public Comments
3. APPROVAL OF MINUTES
 - Previous regular meeting of April 15, 2026 ***V**
4. COMMUNICATIONS
5. OFFICERS' REPORTS ***V**
6. FINANCIAL REPORTS
 - Treasurer's Report for April 2026
 - Review of Bills, April 2026
 - Approval of Financial Statements, April 2026
7. DIRECTOR'S REPORT ***V**
8. COMMITTEE REPORTS ***V**
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - Approval of a quote from Outsource Solutions Group to purchase and install new patron computers in the amount of \$21,797.01 ***R**
11. EXECUTIVE SESSION (if needed)
12. ANNOUNCEMENTS
 - Next regular meeting: June 17, 2026
13. REMINDERS
14. ADJOURNMENT ***V**

Posted: Library Lobby and Website
Delivered: Trustees

Potential Board Action on Items Marked with Asterisk*



HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES

405 N. Hillside Avenue, Hillside, IL 60162

Lower Level Meeting Room

Minutes for Regular Meeting of May 20, 2026

CALL TO ORDER

President Sypkens called the meeting to order at 7:00 PM.

ROLL CALL

Members Present

President: Maureen Sypkens

Secretary: Donna Kassar

Trustee: Yolanda Bindert

Treasurer: Bill Spain

Trustee: Sandy Barge

Trustee: Geneva Allen

Members Absent

Vice President: Shirley Wachowski

Library Staff Present:

Amy Franco, Library Director

APPROVAL OF MINUTES

Secretary Kassar made a motion to approve the Minutes of the Regular Meeting of April 15, 2026 as presented, seconded by Trustee Bindert. Motion carried; roll call vote unanimous.

FINANCIAL REPORTS

Treasurer Spain presented the Treasurer's Report, the Review of Bills, and the Financial Statements for April 2026. Treasurer Spain made a motion to approve the financial reports for April 2026, seconded by Trustee Allen. Motion carried; roll call vote unanimous.

DIRECTOR'S REPORT

The RFQ for the construction manager is due on May 22. We will start interviewing during the first week of June. We have ordered stools for the youth area. They will be moved into the new space when ready. The computer lab will be converted to laptops this year. The planned rollout will be in August. We will leave a few desktop computers available during the transition. Staff will be revising policies and procedures for computer use. Marketing procedures are now compliant with web accessibility guidelines. We have a new brand kit in Canva for creating marketing materials. The Cook County Library Coalition, comprised of nearly 100 suburban public libraries, is working for tax relief from the Cook County Treasurer. They have joined forces with the Cook County schools coalition. The Cook County Finance Committee will have a hearing on June 10 for the purpose of transparency and accountability of the tax distribution issues.

Three Things to Share: 1. Teen Advisory Board is accepting applications. They will be making recommendations on how to best serve teens. 2. We sell license plate stickers. 3. Summer Reading starts on June 1. The grand prize will be an iPad.

President Sypkens made a motion to accept the director's report, seconded by Secretary Kassar. Motion carried; voice vote unanimous.

NEW BUSINESS

President Sypkens made a motion to approve a quote from Outsource Solutions Group to purchase and install new patron computers in the amount of \$21,797.01, seconded by Treasurer Spain. Motion carried; roll call vote unanimous.

ANNOUNCEMENT

The next regular meeting will be on June 17, 2026 at 7:00 PM.

ADJOURNMENT

President Sypkens made a motion to adjourn the regular meeting of May 20, 2026, seconded by Secretary Kassar. Motion carried; voice vote unanimous. Meeting adjourned at 7:41 PM.

Prepared by Donna Kassar, Secretary

**HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES
TREASURER'S REPORT FOR APRIL 30, 2026**

1. Review of Bills and Financial Accounting

EXPENDITURES AS OF APRIL 30, 2026

PERSONNEL	\$67,984.89
OPERATIONS	\$23,761.32
PROFESSIONAL SERVICES	\$3,656.00
MATERIALS	\$2,366.00
PROGRAMS	\$2,071.95
BUILDING	\$5,572.12
CAPITAL	\$1,899.35
TOTAL EXPENDITURES	<u>\$107,311.63</u>

RECEIPTS AS OF APRIL 30, 2026

FINES, FEES & MISCELLANEOUS INCOME	\$806.22
PER CAPITA GRANT	\$0.00
INTEREST INCOME	\$0.00
Illinois Funds Reinvest	\$0.00
PFM Reinvest	\$5,739.42
Hinsdale Bank	\$1,013.80
TAXES PRIOR YEARS	\$0.00
TAXES CURRENT	\$570,838.00
TAXES ADVANCE	\$0.00
CORPORATE REPLACEMENT TAXES	\$40,157.82
OTHER	-\$39,908.80
TOTAL RECEIPTS	<u>\$578,646.46</u>

2. Fund Balances as of April 30, 2026

11-2900	Library Fund (Cash & Investment)	\$2,192,364.83
20-2900	Building Maintenance Fund	-\$29,295.17
40-2900	IMRF Fund	\$27,426.82
50-2900	Insurance Fund	\$17,663.52
52-2900	Unemployment Fund	\$25,684.32
54-2900	Workers Comp Fund	\$5,510.60
60-2900	Audit Fund	\$1,815.66
70-2900	Building Reserve Fund	\$2,795,421.93
TOTAL FUND BALANCES		<u>\$5,036,592.51</u>