



HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES

405 N. Hillside Avenue, Hillside, IL 60162

Lower Level Meeting Room

Agenda for Regular Meeting of June 17, 2026 at 7:00 PM

1. ROLL CALL
2. AUDIENCE PARTICIPATION
 - Public Comments
3. APPROVAL OF MINUTES
 - Previous regular meeting of May 20, 2026 ***V**
4. COMMUNICATIONS
5. OFFICERS' REPORTS ***V**
6. FINANCIAL REPORTS
 - Treasurer's Report for May 2026
 - Review of Bills, May 2026
 - Approval of Financial Statements, May 2026
7. DIRECTOR'S REPORT ***V**
8. COMMITTEE REPORTS ***V**
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - Approval of participation in the State of Illinois non-resident library card program and to use the Tax Bill Method for calculating fees, or 15% of the monthly rent ***R**
 - Approval of Illinois Public Library Annual Report (IPLAR) ***V**
11. EXECUTIVE SESSION (if needed)
12. ANNOUNCEMENTS
 - Next regular meeting: July 15, 2026
13. REMINDERS
14. ADJOURNMENT ***V**

Posted: Library Lobby and Website

Delivered: Trustees

Potential Board Action on Items Marked with Asterisk*



Minutes for Regular Meeting of June 17, 2026

CALL TO ORDER

President Sypkens called the meeting to order at 7:00 PM.

ROLL CALL

Members Present

President: Maureen Sypkens

Treasurer: Bill Spain

Secretary: Donna Kassar

Trustee: Sandy Barge

Trustee: Geneva Allen

Members Absent

Vice President: Shirley Wachowski

Trustee: Yolanda Bindert

Library Staff Present:

Amy Franco, Library Director

APPROVAL OF MINUTES

President Sypkens made a motion to approve the Minutes of the Regular Meeting of May 20, 2026, as presented by Treasurer Spain. Motion carried; roll call vote unanimous.

FINANCIAL REPORTS

Treasurer Spain presented the Treasurer's Report, the Review of Bills and the Financial Statements for May 2026.

Treasurer Spain made a motion to approve the financial reports for May 2026, seconded by President Sypkens.

Motion carried; roll call vote unanimous.

DIRECTOR'S REPORT

The new stools will arrive in July. We will be moving the teen furniture into the former computer lab. The Village has hired a construction manager, and we are expecting to start construction soon. The new computers have been received. We will be transitioning away from a fixed computer lab. Staff are doing research on community impact. In Cook County, schools and libraries are the taxing districts most affected by the errors in tax distribution. We have not received any taxing reports since October 2025. A Cook County committee met last week and the advocacy group presented their case. They are also attending meetings with the President's Office and are getting results. IPLAR highlights digital engagement has increased as well as interactions with staff. The audit is underway. Summer reading is also underway. Work is continuing on the website to make it compliant with web content accessibility guidelines (WCAG). We are using our design toolkit in the design process. Director Franco will be on medical leave starting in late August. Three things to share: 1. Summer Reading is underway and the prize will be an iPad. 2. the Beyond Books collection is growing. Check it out! 3. June 25 is storytime at Brookfield Zoo.

President Sypkens made a motion to approve the Director's Report, seconded by Treasurer Spain. Motion carried; voice vote unanimous.

NEW BUSINESS

Treasurer Spain made a motion to approve participation in the State of Illinois nonresident library card program and use the Tax Bill Method of calculating fees, or 15% of the monthly rent, seconded by Secretary Kassar. Motion carried; roll call vote unanimous.

President Sypkens made a motion to approve the Illinois Public Library Annual Report (IPLAR), seconded by Treasurer Spain. Motion carried; voice vote unanimous.

ANNOUNCEMENTS

The next regular meeting will be on July 15 at 7:00 pm.

ADJOURNMENT

President Sypkens made a motion to adjourn the regular meeting of June 17, 2026, seconded by Trustee Allen. Motion carried; voice vote unanimous. Meeting adjourned at 7:36 PM.

Prepared by Donna Kassar, Secretary

HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES
TREASURER'S REPORT FOR MAY 31, 2026

1. Review of Bills and Financial Accounting

EXPENDITURES AS OF MAY 31, 2026

PERSONNEL	\$93,928.18
OPERATIONS	\$30,172.81
PROFESSIONAL SERVICES	\$4,051.95
MATERIALS	\$41,506.07
PROGRAMS	\$6,715.67
BUILDING	\$9,315.57
CAPITAL	\$23,707.78
TOTAL EXPENDITURES	\$209,398.03

RECEIPTS AS OF MAY 31, 2026

FINES, FEES & MISCELLANEOUS INCOME	\$178.32
PER CAPITA GRANT	\$0.00
INTEREST INCOME	
Illinois Funds Reinvest	\$3,986.99
PFM Reinvest	\$6,119.94
Hinsdale Bank	\$1,013.16
TAXES PRIOR YEARS	\$0.00
TAXES CURRENT	\$0.00
TAXES ADVANCE	\$0.00
CORPORATE REPLACEMENT TAXES	\$0.00
OTHER	\$10,219.54
TOTAL RECEIPTS	\$21,517.95

2. Fund Balances as of May 31, 2026

11-2900	Library Fund (Cash & Investment)	\$2,075,821.07
20-2900	Building Maintenance Fund	-\$38,104.30
40-2900	IMRF Fund	\$23,765.25
50-2900	Insurance Fund	\$17,717.42
52-2900	Unemployment Fund	\$25,247.27
54-2900	Workers Comp Fund	\$5,510.90
60-2900	Audit Fund	\$1,811.62
70-2900	Building Reserve Fund	\$2,783,247.53
TOTAL FUND BALANCES		\$4,895,016.76