



**Agenda for Regular Meeting of January 21, 2026 at 7:00 PM**

1. ROLL CALL
2. AUDIENCE PARTICIPATION
  - Joe Pisano, Village Administrator for the Village of Hillside; Joe Beckwith, Assistant Village Administrator for the Village of Hillside
  - Dan Pohrte and Tiffany Nash, Product Architecture + Design
  - Public Comments
3. CONSENT AGENDA \***R**
  - Approval of minutes of previous Regular Meeting of November 19, 2025
  - Approval of minutes of previous Special Meeting of December 17, 2025
  - Acceptance of November and December 2025 communications
  - Approval of Treasurer's Report and financial statements for November 2025
  - Approval of Treasurer's Report and financial statements for December 2025
  - Approval of Director's Report for January 21, 2026
  - Approval of FY2027 Salary Schedule and staff raises for FY2027
4. UNFINISHED BUSINESS
5. NEW BUSINESS
  - Discussion of New Library Construction Project: Funding Confirmation and Next Steps
6. EXECUTIVE SESSION (if needed)
7. ANNOUNCEMENTS
  - Next Regular Meeting: February 18, 2026 at 7:00 PM
8. REMINDERS
9. ADJOURNMENT \***V**



## HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES

405 N. Hillside Avenue, Hillside, IL 60162

Lower Level Meeting Room

### Minutes for Regular Meeting of January 21, 2026

#### CALL TO ORDER

The meeting was called to order at 6:59 pm by Maureen Sypkens.

#### ROLL CALL

Members Present:

President: Maureen Sypkens

Treasurer: Bill Spain

Vice President: Shirley Wachowski

Trustee: Yolanda Bindert

Secretary: Donna Kassar

Trustee: Sandy Barge

Members Absent:

Trustee: Geneva Allen

Staff Present:

Library Director: Amy Franco

Others Present:

Joe Pisano, Village Administrator, Village of Hillside

Joe Beckwith, Assistant Village Administrator, Village of Hillside

Dan Pohrte, Product Architecture + Design

Tiffany Nash, Product Architecture + Design

#### APPROVAL OF CONSENT AGENDA

which included:

- Approval of minutes of previous Regular Meeting of November 19, 2025
- Approval of minutes of previous Regular Meeting of December 17, 2025
- Acceptance of November and December 2025 Communications
- Approval of Treasurer's Report and financial statements for November 2025
- Approval of Treasurer's Report and financial statements for December 2025
- Approval of Director's Report for January 21, 2026
- Approval of FY2027 Salary Schedule and staff raises for FY2027

Maureen Sypkens made a motion to approve the Consent Agenda for January 21, 2026. Bill Spain seconded the motion. The motion passed unanimously by roll call vote.

#### NEW BUSINESS

The Board discussed the new library construction project, funding confirmation, and next steps with the Village Administrators and the library's architects. \$8.5 million has been awarded for the remodeling plus we were awarded a \$125,000 library grant. We now need to finish the construction documents for the bidding process. There are many requirements that need to be met to receive the money. There is \$1.5 million allocated that we are still waiting for. The Village needs to hire a qualified project manager. The Village will provide the electricity,

heating/cooling, water. The architects and engineers will meet next week. The bid process will take 2-3 months to collect bids with construction starting 6 months later. We will be downsizing this year to prepare for the move. The taxpayers will finally be getting the library they deserve!

## **ANNOUNCEMENT**

The next regular meeting will be on February 18, 2026.

## **ADJOURNMENT**

Maureen Sypkens made a motion to adjourn the meeting at 7:41 pm. Bill Spain seconded the motion. The motion carried by voice vote.

Prepared by Donna Kassar, Secretary

**HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES  
TREASURER'S REPORT FOR NOVEMBER 30, 2025**

**1. Review of Bills and Financial Accounting**

**EXPENDITURES AS OF NOVEMBER 30, 2025**

PERSONNEL	\$66,458.35
OPERATIONS	\$16,796.32
PROFESSIONAL SERVICES	\$3,128.50
MATERIALS	\$5,752.04
PROGRAMS	\$2,106.65
BUILDING	\$3,980.66
CAPITAL	\$3,056.48
<b>TOTAL EXPENDITURES</b>	<b><u>\$101,279.00</u></b>

**RECEIPTS AS OF NOVEMBER 30, 2025**

FINES, FEES & MISCELLANEOUS INCOME	\$328.15
PER CAPITA GRANT	\$0.00
INTEREST INCOME	
Illinois Funds Reinvest	\$4,150.19
PFM Reinvest	\$3,658.14
Hinsdale Bank	\$1,011.06
TAXES PRIOR YEARS	\$0.00
TAXES CURRENT	\$0.00
TAXES ADVANCE	\$0.00
CORPORATE REPLACEMENT TAXES	\$0.00
OTHER	\$0.00
<b>TOTAL RECEIPTS</b>	<b><u>\$9,147.54</u></b>

**2. Fund Balances as of November 30, 2025**

11-2900	Library Fund (Cash & Investment)	\$1,262,171.82
20-2900	Building Maintenance Fund	-\$119,185.04
40-2900	IMRF Fund	-\$28,847.66
50-2900	Insurance Fund	\$10,243.14
52-2900	Unemployment Fund	\$25,557.07
54-2900	Workers Comp Fund	\$2,916.95
60-2900	Audit Fund	-\$9,282.93
70-2900	Building Reserve Fund	\$2,863,667.93
<b>TOTAL FUND BALANCES</b>		<b><u>\$4,007,241.28</u></b>

**HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES  
TREASURER'S REPORT FOR DECEMBER 31, 2025**

**1. Review of Bills and Financial Accounting**

**EXPENDITURES AS OF DECEMBER 31, 2025**

PERSONNEL	\$66,116.87
OPERATIONS	\$10,986.09
PROFESSIONAL SERVICES	\$10,772.14
MATERIALS	\$9,404.01
PROGRAMS	\$2,519.79
BUILDING	\$6,245.13
CAPITAL	\$9,752.28
<b>TOTAL EXPENDITURES</b>	<b><u>\$115,796.31</u></b>

**RECEIPTS AS OF DECEMBER 31, 2025**

FINES, FEES & MISCELLANEOUS INCOME	\$1,031.34
PER CAPITA GRANT	\$0.00
INTEREST INCOME	
Illinois Funds Reinvest	\$4,143.26
PFM Reinvest	\$3,237.54
Hinsdale Bank	\$1,197.55
TAXES PRIOR YEARS	\$0.00
TAXES CURRENT	\$0.00
TAXES ADVANCE	\$0.00
CORPORATE REPLACEMENT TAXES	\$0.00
OTHER	\$0.00
<b>TOTAL RECEIPTS</b>	<b><u>\$9,609.69</u></b>

**2. Fund Balances as of December 31, 2025**

11-2900	Library Fund (Cash & Investment)	\$1,169,019.22
20-2900	Building Maintenance Fund	-\$125,430.17
40-2900	IMRF Fund	-\$31,618.55
50-2900	Insurance Fund	\$9,225.14
52-2900	Unemployment Fund	\$25,557.07
54-2900	Workers Comp Fund	\$2,916.95
60-2900	Audit Fund	-\$9,282.93
70-2900	Building Reserve Fund	\$2,860,667.93
<b>TOTAL FUND BALANCES</b>		<b><u>\$3,901,054.66</u></b>