



HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES

405 N. Hillside Avenue, Hillside, IL 60162

Lower Level Meeting Room

Agenda for Regular Meeting of August 19, 2026 at 7:00 PM

1. ROLL CALL
2. AUDIENCE PARTICIPATION
 - Public Comments
3. APPROVAL OF MINUTES ***V**
 - Previous regular meeting of July 15, 2026
4. COMMUNICATIONS
5. OFFICERS' REPORTS ***V**
6. FINANCIAL REPORTS
 - Treasurer's Report for July 2026
 - Review of Bills, July 2026
 - Approval of Financial Statements, July 2026 ***R**
7. DIRECTOR'S REPORT ***V**
8. COMMITTEE REPORTS ***V**
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - Approval of a contract from Stacks Consulting Group LLC for interim leadership and consulting services ***V**
 - Cancellation of September 25, 2026 Staff In-Service Day Closure ***V**
11. EXECUTIVE SESSION (if needed)
12. ANNOUNCEMENTS
 - Next regular meeting: October 21, 2026
13. REMINDERS
14. ADJOURNMENT ***V**

Posted: Library Lobby and Website

Delivered: Trustees

Potential Board Action on Items Marked with Asterisk*



HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES

405 N. Hillside Avenue, Hillside, IL 60162
Lower Level Meeting Room

Minutes for Regular Meeting of August 19, 2026

CALL TO ORDER

President Sypkens called the meeting to order at 7:05 PM.

ROLL CALL

Members Present

President: Maureen Sypkens

Secretary: Donna Kassar

Trustee: Geneva Allen

Trustee: Yolanda Bindert

Members Absent

Vice President: Shirley Wachowski

Treasurer: Bill Spain

Trustee: Sandy Barge

Library Staff Present:

Amy Franco, Library Director

APPROVAL OF MINUTES

President Sypkens made a motion to approve the Minutes of the Regular Meeting of July 15, 2026, as presented, seconded by Trustee Bindert. Motion carried; roll call vote unanimous.

FINANCIAL REPORTS

Director Franco presented the Treasurer's Report, the Review of Bills, and the Financial Statements for July 2026.

Secretary Kassar made a motion to approve the financial reports for July 2026, seconded by Trustee Allen. Motion carried; roll call vote unanimous.

DIRECTOR'S REPORT

Director Franco was selected to be the Illinois Library Association Librarian of the Year for 2026 recognizing her professional leadership and contributions to the Illinois library community. The Board is incredibly thankful for her service to our community and the greater library community.

Shales McNutt Construction has been fully onboarded to the project team. Director Franco and her staff have been making detailed design decisions for the new space. The Village would like to approve bid documents at their October meeting. We have had some minor flooding in the basement. The AC has been fixed. The tax bills are due October 1. There are discussions about consolidating our IT needs with the Village. It is unclear whether consolidation would preserve the duty of the Library to secure patron data. Director Franco's laptop will be repurposed and she will buy a new one. The in-house laptop lending program is being prepared. Planning has begun for next summer's reading program. Outreach at Hillside Nights was successful. The board discussed

personnel issues. Three things to share: 1. September is Library Card Sign-up Month; 2. The Library provides free notary services in English and Spanish; 3. The Library offers Health and Wellness programs.

President Sypkens made a motion to accept the director's report, seconded by Trustee Allen. Motion carried; voice vote unanimous.

NEW BUSINESS

President Sypkens made a motion to approve the contract from Stacks Consulting Group LLC for interim leadership and consulting services, seconded by Trustee Allen. Motion carried: roll call vote: unanimous.

Secretary Kassar made a motion to cancel the September 26, 2026, Staff In-Service Day Closure, seconded by Trustee Bindert. Motion carried by voice vote: unanimous.

ANNOUNCEMENTS

The next regular meeting will be on October 21, 2026, at 7:00 pm

ADJOURNMENT

Trustee Bindert made a motion to adjourn the regular meeting of August 19, 2026, seconded by Trustee Allen. Motion carried; voice vote unanimous. Meeting adjourned at 8:05 pm.

Prepared by Donna Kassar, Secretary

HILLSIDE PUBLIC LIBRARY BOARD OF TRUSTEES

TREASURER'S REPORT FOR JULY 31, 2026

1. Review of Bills and Financial Accounting

EXPENDITURES AS OF JULY 31, 2026

PERSONNEL	\$69,356.07
OPERATIONS	\$4,237.11
PROFESSIONAL SERVICES	\$15,480.95
MATERIALS	\$14,296.94
PROGRAMS	\$4,530.58
BUILDING	\$6,562.20
CAPITAL	\$2,288.40
TOTAL EXPENDITURES	\$116,752.25

RECEIPTS AS OF JULY 31, 2026

FINES, FEES & MISCELLANEOUS INCOME	\$855.40
PER CAPITA GRANT	\$0.00
INTEREST INCOME	\$4,045.31
Illinois Funds Reinvest	
PFM Reinvest	\$5,415.22
Hinsdale Bank	\$1,109.67
TAXES PRIOR YEARS	\$0.00
TAXES CURRENT	\$17,452.11
TAXES ADVANCE	\$0.00
CORPORATE REPLACEMENT TAXES	\$0.00
OTHER	\$0.00
TOTAL RECEIPTS	\$28,877.71

2. Fund Balances as of July 31, 2026

11-2900	Library Fund (Cash & Investment)	\$1,938,416.53
20-2900	Building Maintenance Fund	-\$53,816.97
40-2900	IMRF Fund	\$20,467.17
50-2900	Insurance Fund	\$10,987.32
52-2900	Unemployment Fund	\$25,248.95
54-2900	Workers Comp Fund	\$5,568.68
60-2900	Audit Fund	-\$7,929.41
70-2900	Building Reserve Fund	\$2,768,247.53
TOTAL FUND BALANCES		\$4,707,189.80