

**Hillside Public Library Board of Trustees
Resolution no. 2024-8**

A resolution establishing the expenditures budget of the Hillside Public Library for the Fiscal Year beginning May 1, 2024 and ending April 30, 2025

IT IS HEREBY RESOLVED by the Board of Trustees of the Hillside Public Library, Hillside, Illinois that the following shall be adopted as the expenditures budget for the Hillside Public Library for the fiscal year commencing May 1, 2024 and ending April 30, 2025.

FY 2024-2025 Budget

PERSONNEL

Salaries	
10-4010 · Salaries - Full Time	\$320,000
10-4020 · Salaries - Part Time	\$400,000
Total Salaries & Wages	\$720,000
 Employee Benefits	
10-4050 · Health Insurance Premiums	\$120,000
Total Employee Benefits	\$120,000
 Payroll Taxes, Etc.	
10-4400 · Payroll Services	\$6,012
30-9150 · FICA	\$55,000
40-9250 · IMRF	\$45,000
52-9350 · Unemployment Insurance and Taxes	\$1,000
54-9450 · Worker's Compensation Insurance	\$2,000
Total Payroll Taxes, Etc.	\$109,012
Total PERSONNEL	\$949,012

OPERATING EXPENDITURES

Library Equipment	
10-4300 · Furniture, Fixtures & Equipment	\$15,000
10-4310 · Office Equipment & Repair	\$20,000
10-4320 · Audio Visual Equipment	\$2,500
10-4430 · Copy Equipment Rental & Maint	\$7,000
Total Library Equipment	\$44,500
 General Expenditures	
10-4460 · Bank Service Charges	\$4,000
10-4490 · Newsletters - Outsourced	\$6,000
10-4500 · Office Supplies	\$13,000

10-4520 · Processing Materials	\$5,000
10-4550 · Postage	\$2,000
10-4600 · Printing & Advertising	\$12,000
20-8080 · Janitorial Service Fees	\$29,000
20-8100 · Electricity	\$2,000
20-8110 · Gas	\$5,000
20-8120 · Water	\$1,000
20-8130 · Telephone	\$5,000
20-8920 · Alarm	\$1,500
20-8925 · Building & Grounds Maintenance	\$111,000
Total General Expenditures	\$196,500

Library Technology

10-4340 · Outside Computer Services	\$88,000
10-4450 · SWAN Charges	\$25,000
10-4470 · Computers	\$45,000
10-4471 · Computer Software	\$25,000
10-8135 · Telecommunications Software	\$5,000
Total Library Technology	\$188,000

Outside Professional Services

10-4650 · Legal	\$20,000
10-4655 · Outsourced Accounting Services	\$14,400
10-4657 · Consulting	\$53,000
10-4660 · Other Professional Services	\$70,000
60-9650 · Audit	\$13,125
Total Outside Professional Services	\$170,525

Conferences & Professional Fees

10-4750 · Conventions/Meetings/Conferences	\$8,000
10-4755 · Tuition Reimbursement	\$15,000
10-4760 · Trustee Education	\$1,500
10-4765 · Dues for Employee/Organization	\$4,000
10-4770 · Travel & Incidentals	\$6,000
Total Conferences & Professional Fees	\$34,500

Programs & Promotions

10-4850 · Programs - Adult	\$7,500
10-4855 · Programs - Youth & Family	\$7,500
10-4856 · Programs - Young Adult	\$5,000
10-4865 · Outreach	\$5,000
10-4860 · Publicity	\$5,000
Total Programs & Promotions	\$30,000

Insurance	
50-9500 · Insurance	\$15,000
Total Insurance	\$15,000

Library Materials	
10-4800 · Books - Adult Fiction	\$15,000
10-4801 · Books - Adult Nonfiction	\$20,000
10-4805 · Books - Youth	\$20,000
10-4807 · Books - Young Adult	\$12,000
10-4810 · Periodicals & Newspapers	\$10,000
10-4803 · Electronic Materials	\$70,000
10-4820 · Audio Visual Materials	\$15,000
10-4825 · Beyond Books	\$2,500
Total Library Materials	\$164,500

Per Capita Grant	
10-4830 · Grant Expenditures - Per Capita	\$12,272
Total Per Capita Grant	\$12,272

Contingency Provisions	
10-4775 · Contingency	\$18,124
Total Contingency Provisions	\$18,124

Total OPERATING EXPENDITURES	\$873,921
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TOTAL ALL FUNDS EXPENDITURES	\$1,822,933
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CAPITAL EXPENDITURES

70-7105 · Building Projects	\$0
70-7110 · Computers	\$0
70-7150 · Furniture/Equipment	\$0
Total CAPITAL EXPENDITURES	\$0

ADOPTED by the President and Board of Trustees of the Hillside Public Library, Hillside, Illinois, this 17th day of April, 2024 pursuant to a roll call vote of:

Ayes: _____
 Nays: _____
 Absent: _____
 Abstaining: _____

Maureen Sypkens, President
Hillside Public Library Board of Trustees

ATTEST:

Donna Kassar, Secretary
Hillside Public Library Board of Trustees