

HILLSIDE PUBLIC LIBRARY
405 N. HILLSIDE AVENUE
HILLSIDE, IL
BOARD OF TRUSTEES MEETING
AGENDA
March 21, 2018

1. CALL TO ORDER – 7:00 PM

- *PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website.*

2. ROLL CALL

3. APPROVAL OF MINUTES – REGULAR MEETING – February 21, 2018

4. REPORTS OF OFFICERS

- A. PRESIDENT -
- B. SECRETARY-
- C. TREASURER-

- 1. Resolution for Review of Bills, March, 2018
- 2. Treasurer's Report for March, 2018
- 3. Approval of Financial Statements, February, 2018
(Motion & Vote)

D. EXECUTIVE SESSION (If Required)

E. ADMINISTRATIVE LIBRARIAN –

- 1. SWAN/ RAILS
- 2. Addition of Legal Forms Database
- 3. Research into timekeeping programs and devices
- 4. Government required posters.
- 5. Technology update
- 6. Donation

5. COMMITTEE REPORTS

- A. ADMINISTRATION
- B. BUSINESS/FINANCE

6. UNFINISHED BUSINESS

- A. Trustee Vacancy
- B. Library Building and improvements
- C. Scholarship Fund
- D. Employee Policy Handbook Review Status

7. NEW BUSINESS

- A. Republic Bank signers on accounts- Status
- B. Preliminary Budget 2018-2019

8. ANNOUNCEMENTS

9. REMINDERS- The next meeting is April 18, 2018

10. ADJOURNMENT