

**HILLSIDE PUBLIC LIBRARY**  
405 N. HILLSIDE AVENUE  
HILLSIDE, IL  
BOARD OF TRUSTEES MEETING  
AGENDA  
November 16, 2016

1. CALL TO ORDER – 7:00 PM
  - A. Public comments: Visitors are asked to identify themselves by full name and address, at this time and present any issues they wish to discuss. Comments shall be limited to 5 minutes, and the Board President may shorten or lengthen a person’s opportunity to speak. No more than 20 minutes shall be allowed to each subject under discussion, except with unanimous consent of the Board.
2. APPROVAL OF MINUTES – REGULAR MEETING – October 19, 2016,
3. REPORTS OF OFFICERS
  - A. PRESIDENT - Sypkens
  - B. SECRETARY – Wajda
  - C. TREASURER - Spain
    1. Resolution for Review of Bills, October, 2016
    2. Treasurer’s Report for November, 2016
    3. Approval of Financial Statements, October, 2016  
(Motion & Vote)
  - D. ADMINISTRATIVE LIBRARIAN –
    1. SWAN
    2. RAILS
    3. Staffing Changes-
      - a. Executive Session for the discussion of personnel matters as allowed by ILCS 120/2(c)(1), if required.
    4. Holiday Dinner
    5. Holiday Bonus
  - E. COMMITTEE REPORTS
    1. ADMINISTRATION
    2. BUSINESS/FINANCE
      - a. Scholarship Fund Award Decision
6. UNFINISHED BUSINESS
  - A. Building work- Status of repairs.
  - B. Republic Bank- account changes, procedures, and on-line banking
5. NEW BUSINESS
  - A. Policies
    1. Local Government Travel Expense Control Act
    2. Child Bereavement Act
    3. Employee Holiday Policy
    4. Employee Sick Leave Act, Public Act 99-0841
    5. Illinois Victims’ Economic Security and Safety Act (VESSA) was amended.
    6. Changes to the FLSA: The Fair Labor Standards Act of 1938
    7. Cook County Minimum Wage Act
  - B. Trustee Resignation- Claudell Johnson resigned from the board
    1. Replacement Procedure
    2. Trustee Re-election- April 4, 2017
6. ANNOUNCEMENTS
7. REMINDERS- The next meeting is January 18, 2017
8. ADJOURNMENT