

HILLSIDE PUBLIC LIBRARY
405 N. HILLSIDE AVENUE
HILLSIDE, IL
BOARD OF TRUSTEES MEETING
AGENDA
January 21, 2015

1. CALL TO ORDER – 6:00 PM
 - A. Public comments: Visitors are asked to identify themselves by full name and address, at this time and present any issues they wish to discuss. Comments shall be limited to 5 minutes, and the Board President may shorten or lengthen a person’s opportunity to speak. No more than 20 minutes shall be allowed to each subject under discussion, except with unanimous consent of the Board.
2. APPROVAL OF MINUTES – REGULAR MEETING – November 19, 2014
3. REPORTS OF OFFICERS
 - A. PRESIDENT - Sypkens
 - B. SECRETARY – Metzger
 - C. TREASURER - Spain
 1. Resolution for Review of Bills, December, 2014
 2. Treasurer’s Report for January, 2015
 3. Approval of Financial Statements, December, 2014 (Motion & Vote)
 - D. ADMINISTRATIVE LIBRARIAN –
 1. SWAN- SIRSI Migration Update
 - a. Unique Collection
 - b. ProPay- Ecommerce platform
 - c. Training Progress
 2. RAILS
 3. Elevator modifications
 4. Annual Library Certification
 5. Changes to laws effective January 1st
 6. Changes to tax form distribution
 7. Attorney visit
 8. Per Capita Grant
 - E. COMMITTEE REPORTS
 1. ADMINISTRATION
 2. BUSINESS/FINANCE
9. UNFINISHED BUSINESS
 - A. Building
 - a. Hot water heater replacement
5. NEW BUSINESS
 - A. By- Laws Review
 - B. Board Holiday Dinner
6. ANNOUNCEMENTS
7. REMINDERS

The next meeting is February 18, 2015
8. ADJOURNMENT