

HILLSIDE PUBLIC LIBRARY  
405 N. HILLSIDE AVENUE  
HILLSIDE, IL  
BOARD OF TRUSTEES MEETING  
AGENDA  
May 19, 2021

As the Hillside Public Library navigates through this unprecedented time, with an abundance of caution to protect our community and limit the spread of the COVID-19 virus, members of the public can listen to the audio of the proceedings using ZOOM. Below is the link to join in the audio. Instead of providing public comment in person or by phone, members of the public may send statements to the Library Director, at [dlosey@hillsidepubliclibrary.org](mailto:dlosey@hillsidepubliclibrary.org)

**Zoom meeting.**

Topic: Hillside Public Library Zoom Meeting

Time: April 21, 2021, 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5979863055>

Meeting ID: 597 986 3055

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 597 986 3055

Find your local number: <https://us02web.zoom.us/u/kjCVL0QOQ>

Please be aware that comments sent to the Library will be read individually.

1. CALL TO ORDER – 7:00 PM

2. PUBLIC COMMENTS: Visitors are asked to identify themselves by full name and address, at this time and present any issues they wish to discuss. The Board President will advise the public they must follow the Hillside Public Library. Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website

3. APPROVAL OF MINUTES – REGULAR MEETING – April 15, 2019

4. SUMMARY REPORT FOR LIBRARY TRUSTEES, summary Report for Library Trustees, Cook County Consolidated Election, April 6, 2021

5. OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES, administered by Secretary pro tempore

A. Mohyeddin Kassar, 2-year term (2023)

6. ADJOURNMENT OF THE MEETING OF THE LIBRARY BOARD *sine die*.

7. SEATING OF NEW BOARD

A. Appointment of President Pro tem.

B. Appointment of Secretary Pro tem.

8. CALL TO ORDER

9. ROLL CALL

10. ELECTION OF BOARD OFFICERS

- A. President (2-year term)
- B. Vice-President (2-year term)
- C. Treasurer (2-year term)
- D. Secretary (2-year term)

11. APPOINTMENT OF COMMITTEES –

- A. Finance (2-year term)
- B. Facilities Committee (2-year term).

12. REPORTS OF OFFICERS

- A. PRESIDENT –
- B. SECRETARY
- C. TREASURER -

- 1. Resolution for Review of Bills, April 2021
- 2. Treasurer’s Report for May 2021
- 3. Approval of Financial Statements, April 2021 (Motion & Vote)

D. ADMINISTRATIVE LIBRARIAN –

- 1. SWAN-RAILS Update
- 2. Personal Property Replacement Taxes
- 3. Per Capita Grant increase and legislation status
- 4. Juneteenth Holiday
- 5. Audit Status
- 6. Circulation Statistics for FY 2021

E. COMMITTEE REPORTS

- 1. ADMINISTRATION
- 2. BUSINESS/FINANCE

13. EXECUTIVE SESSION- If Required

14. UNFINISHED BUSINESS

- A. Building

15. NEW BUSINESS

- A. Resolution for Mary Wajda
- B. Covid-19 Policies and Procedures
  - 1. Re-opening Library under State Bridge Phase and Phase 5
  - 2. Library Hours open to public
  - 3. Meeting Room availability and policy
  - 4. Staff requirements under re-opening phases
- C. Trustee Replacement

16. ANNOUNCEMENTS

17. REMINDERS- The next meeting is June 16, 2021

18. ADJOURNMENT