

HILLSIDE PUBLIC LIBRARY
405 N. HILLSIDE AVENUE
HILLSIDE, IL
BOARD OF TRUSTEES MEETING
AGENDA
January 20, 2021

As the Hillside Public Library navigates through this unprecedented time, with an abundance of caution to protect our community and limit the spread of the COVID-19 virus, members of the public can listen to the audio of the proceedings using ZOOM. Below is the link to join in the audio. Instead of providing public comment in person or by phone, members of the public may send statements to the Library Director, at dlosey@hillsidelibrary.org

Zoom meeting.

Topic: Hillside Public Library Zoom Meeting

Time: January 20, 2021, 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5979863055>

Meeting ID: 597 986 3055

One tap mobile

+13126266799,,5979863055# US (Chicago)

+16465588656,,5979863055# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 597 986 3055

Find your local number: <https://us02web.zoom.us/u/kjCVL0QOQ>

Please be aware that comments sent to the Library will be read individually.

1. CALL TO ORDER – 7:00 PM

1. *PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website.*

2. ROLL CALL- Secretary

3. APPROVAL OF MINUTES – REGULAR MEETING – November 2020

4. REPORTS OF OFFICERS

A. PRESIDENT -

B. SECRETARY-

C. TREASURER-

1. Resolution for Review of Bills, November & December, 2020

2. Treasurer's Report for January 2021

3. Approval of Financial Statements November & December 2020
(Motion & Vote)

D. EXECUTIVE SESSION- If Necessary

E. ADMINISTRATIVE LIBRARIAN –

1. SWAN
2. Media On Demand
3. SEI Filers
4. Library Insurance
5. PPE Grant
6. OMA & FOIA Certification
7. Per Capita Grant Application

5. COMMITTEE REPORTS

- A. ADMINISTRATION
- B. BUSINESS/FINANCE

5. UNFINISHED BUSINESS

- A. TRUSTEE VACANCY
 1. Resolution for Library Trustee Service
 2. Search for Library Trustees
- B. COVID-19 POLICIES AND PROCEDURES

6. NEW BUSINESS

- A. 2021 HOLIDAY DAYS CLOSED SCHEDULE
- B. SUCCESSION PLAN
- C. POLICY CHANGES REQUIRED BY NEW LAWS FOR 2021
- D. ANNUAL TIME CAPSULE REMINDER AND RELOCATION

6. ANNOUNCEMENTS

7. REMINDERS- The next meeting is February 17, 2021

8. ADJOURNMENT