

**HILLSIDE PUBLIC LIBRARY**  
405 N. HILLSIDE AVENUE  
HILLSIDE, IL  
BOARD OF TRUSTEES MEETING  
AGENDA  
July 15, 2020

As the Hillside Public Library navigates through this unprecedented time, with an abundance of caution to protect our community and limit the spread of the COVID-19 virus, members of the public can listen to the audio of the proceedings using ZOOM. Below is the link to join in the audio. Instead of providing public comment in person or by phone, members of the public may send statements to the Library Director, at [dlosey@hillsidepubliclibrary.org](mailto:dlosey@hillsidepubliclibrary.org)

**Zoom meeting.**

Topic: Hillside Public Library Board Meeting  
Time: Jul 15, 2020, 07:00 PM Central Time (the US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/72609545909?pwd=Vk1YcnVNTIBWMERlVytIM05GRENSdz09>

Meeting ID: 726 0954 5909

Password: 7a66rK

Please be aware that comments sent to the Library will be read individually.

1. CALL TO ORDER – 7:00 PM

1. *PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website.*

2. ROLL CALL- Secretary

3. APPROVAL OF MINUTES – REGULAR MEETING – June 17, 2020

4. REPORTS OF OFFICERS

A. PRESIDENT -

B. SECRETARY-

C. TREASURER-

1. Resolution for Review of Bills, June 2020

2. Treasurer's Report for June & July 2020

3. Approval of Financial Statements June 2020  
(Motion & Vote)

D. EXECUTIVE SESSION-

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- E. ADMINISTRATIVE LIBRARIAN –
  - 1. SWAN/ RAILS
  - 2. Curbside service open to public
  - 3. Annual State Report- IPLAR

5. COMMITTEE REPORTS

- A. ADMINISTRATION
- B. BUSINESS/FINANCE

6. UNFINISHED BUSINESS

- A. LIBRARY SERVICES- RE-OPENING
  - 1. Re-opening Plan
    - a) Dates
    - b) Services Offered
  - 2. Building Adjustments
- B. VILLAGE BUILDING PROJECT

7. NEW BUSINESS

- A. AUDIT PROCESS
- B. COVID POLICY- EMPLOYEES
  - 1. FMLA Leave Expansion and Emergency Paid Sick Leave Policy Due to COVID-19
  - 2. Reimbursement for Data/Phone usage during COVID-19
- C. TELECOMMUTING POLICY
- D. FINE FREE- Circulation Policy revisions.

8. ANNOUNCEMENTS

8. REMINDERS- The next meeting is September 16, 2020

9. ADJOURNMENT