

**HILLSIDE PUBLIC LIBRARY**  
405 N. HILLSIDE AVENUE  
HILLSIDE, IL  
BOARD OF TRUSTEES MEETING  
AGENDA  
May 20, 2020

Instructions for how members of the public can see, listen, and/or participate in meetings should be listed at the top of each agenda. In addition, instructions for how members of the public can submit public comments should also be listed on the agenda. That might include, for example, listing an email address or cell phone number where members of the public can send written comments in advance of or at the meeting that will be read at the meeting or identifying a call-in number or log-in information where the public can electronically participate in the meeting and provide public comments either through a chat function or through audio or video means during the public comment portion of the meeting.

As the Hillside Public Library navigates through this unprecedented time, with an abundance of caution to protect our community and limit the spread of the COVID-19 virus, members of the public can listen to audio of the proceedings using ZOOM. Below is the link to join in the audio. For those who want to listen via phone, below is the phone number. In lieu of providing public comment in person or by phone, members of the public may send statements to the Library Director, at [https://dllosey@hillsidepubliclibrary.org](mailto:dllosey@hillsidepubliclibrary.org)

Zoom meeting.

Topic: Hillside Public Library Board Meeting  
Time: May 20, 2020 07:00 PM Central Time (US and Canada)

Join Zoom Meeting  
<https://us04web.zoom.us/j/5979863055?pwd=eHY4YkZsZElnMy9HYWRKS0lTdXhTUT09>

Meeting ID: 597 986 3055  
Password: 9U0Dy2

Please be aware that comments sent to the Library will be read individually.

1. CALL TO ORDER – 7:00 PM

1. *PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website.*

2. ROLL CALL- Secretary

3. APPROVAL OF MINUTES – REGULAR MEETING – April 22, 2020

4. REPORTS OF OFFICERS

- A. PRESIDENT -
- B. SECRETARY-

C. TREASURER-

1. Resolution for Review of Bills, April 2020
2. Treasurer's Report for May 2020
3. Approval of Financial Statements April 2020  
(Motion & Vote)

D. EXECUTIVE SESSION-

E. ADMINISTRATIVE LIBRARIAN –

1. SWAN/ RAIL
2. Chart of Accounts-Electronic Resources and materials
3. Promoting library use during the shelter in place order
4. Fine Free Libraries

5. COMMITTEE REPORTS

- A. ADMINISTRATION
- B. BUSINESS/FINANCE

6. UNFINISHED BUSINESS

A. CORONAVIRUS RESPONSE- RE-OPENING

1. Criteria to re-open
2. Staff days for cleaning and new procedures
3. Staff training
4. Re-opening Plan

B. VILLAGE BUILDING PROJECT UPDATE

7. NEW BUSINESS

A. ANNOUNCEMENTS

8. REMINDERS- The next meeting is June 17, 2020

9. ADJOURNMENT