

**HILLSIDE PUBLIC LIBRARY**  
405 N. HILLSIDE AVENUE  
HILLSIDE, IL  
BOARD OF TRUSTEES MEETING  
AGENDA  
January 15, 2020

1. CALL TO ORDER – 7:00 PM

1. *PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website.*

2. ROLL CALL- Secretary

3. APPROVAL OF MINUTES – REGULAR MEETING – November 2019

4. REPORTS OF OFFICERS

A. PRESIDENT -

B. SECRETARY-

C. TREASURER-

1. Resolution for Review of Bills, November & December, 2019
2. Treasurer's Report for January 2020
3. Approval of Financial Statements November & December 2019  
(Motion & Vote)

D. EXECUTIVE SESSION- If Necessary

E. ADMINISTRATIVE LIBRARIAN –

1. SWAN Software Upgrade
2. Legal Changes
3. Library Insurance
4. Tax Appeals
5. Staff Changes
6. Per Capita Grant Application
7. Legislative Meet Up

5. COMMITTEE REPORTS

A. ADMINISTRATION

B. BUSINESS/FINANCE

5. UNFINISHED BUSINESS

A. TRUSTEE VACANCY

B. VILLAGE AND LIBRARY JOINT BUILDING PROJECT

C. INTER-GOVERNMENTAL AGREEMENT

6. NEW BUSINESS

A. 2020 HOLIDAY DAYS CLOSED SCHEDULE

B. AUDIT OF FY 2019-2020 PRESENTED TO BOARD

C. POLICY CHANGES REQUIRED BY NEW LAWS FOR 2020

D. ANNUAL TIME CAPSULE REMINDER AND RELOCATION

E.

6. ANNOUNCEMENTS

7. REMINDERS- The next meeting is February 19, 2020

8. ADJOURNMENT