

HILLSIDE PUBLIC LIBRARY
405 N. HILLSIDE AVENUE
HILLSIDE, IL
BOARD OF TRUSTEES MEETING
AGENDA
January 17, 2018

1. CALL TO ORDER – 7:00 PM

- *PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website.*

2. ROLL CALL

3. APPROVAL OF MINUTES – REGULAR MEETING – November 15, 2017

4. REPORTS OF OFFICERS

- A. PRESIDENT -
- B. SECRETARY-
- C. TREASURER-

- 1. Resolution for Review of Bills, December, 2017 and January, 2018
- 2. Treasurer's Report for January, 2018 and December, 2017
- 3. Approval of Financial Statements, December, 2017
(Motion & Vote)

D. EXECUTIVE SESSION (If Required)

E. ADMINISTRATIVE LIBRARIAN –

- 1. SWAN/ RAILS
- 2. Per Capita Grant
- 3. Library Cleaning
- 4. SEI Filers
- 5. Holidays and Days Closed

5. COMMITTEE REPORTS

- A. ADMINISTRATION
- B. BUSINESS/FINANCE

6. UNFINISHED BUSINESS

- A. Trustee Vacancy
- B. Employee Policy Handbook Review
- C. Library Building and improvements
- D. Scholarship Fund
- E. Final Audit

7. NEW BUSINESS

- A. Sexual Harassment Policy and resolution
- B. Library Display & Exhibit Policy
- C. Time Capsule

8. ANNOUNCEMENTS

9. REMINDERS- The next meeting is February 21, 2018

10. ADJOURNMENT