

HILLSIDE PUBLIC LIBRARY
405 N. HILLSIDE AVENUE
HILLSIDE, IL
BOARD OF TRUSTEES MEETING
AGENDA
September 20, 2017

1. CALL TO ORDER – 7:00 PM
 - A. PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library’s website.
2. ROLL CALL
3. APPROVAL OF MINUTES – REGULAR MEETING – July 19, 2017
4. APPROVAL OF MINUTES – SPECIAL MEETING – August 16, 2017
5. REPORTS OF OFFICERS
 - A. PRESIDENT -
 - B. SECRETARY-
 - C. TREASURER-
 1. Resolution for Review of Bills, August & September, 2017
 2. Treasurer’s Report for September, 2017
 3. Approval of Financial Statements, August & September, 2017
(Motion & Vote)
 - D. EXECUTIVE SESSION (If Required)
 - E. ADMINISTRATIVE LIBRARIAN –
 1. SWAN/ RAILS
 2. Comprise Smart Terminal Set up
 3. In-service Day (August 4)
 4. Hot Spots Circulating
 - F. COMMITTEE REPORTS
 1. ADMINISTRATION
 2. BUSINESS/FINANCE
4. UNFINISHED BUSINESS
 - A. Trustee Vacancy
 - B. Employee Policy Handbook Review
5. NEW BUSINESS
 - A. Circulation Policy Revision
 - B Library Building and improvements
6. ANNOUNCEMENTS
7. REMINDERS- The next meeting is October18, 2017
- 8 ADJOURNMENT