

## **HILLSIDE PUBLIC LIBRARY**

### **PATRON CODE OF CONDUCT**

***The Hillside Public Library encourages the use of its facilities for reading, study, research, and the legitimate use of the Library's resources and services.***

Staff will intercede in the presence of any misconduct or inappropriate behavior that hinders others from the full use of the library and its services.

Several examples are:

- Loud talking or prolonged conversations
- Rowdiness or noise
- Abusive or offensive conduct or language
- Loitering or just 'hanging out'
- Inappropriate use of library furnishings or equipment

***The Library pledges to provide an atmosphere conducive to delivering library services to its patrons.***

- Proper attire in the library will include shoes and shirts.
- Only animals licensed as aides for those who are disabled are allowed in the library.
- Only the lobby is available for cell phone use.
- Patrons whose bodily hygiene constitutes a nuisance to others will be required to leave the library and remedy the problem before returning to the library.

***To further the goals of the Library, patrons are asked to conduct themselves in an orderly and considerate manner.***

- No more than 4 people are allowed around each table.
- The computer workstations allow room for up to two people at each monitor.
- The library staff reserves the right to inspect personal property such as bags, briefcases, etc. for library materials.
- The Meeting Rooms may be available for group study projects with signed parental permission and supervision. The Meeting Room Policy and applications are available at the circulation desk.

***Any behavior that disrupts the orderly use of the Library is prohibited.***

- The entrances to the library must be clear of sports equipment and any wheeled vehicle.
- Gathering for social reasons or game playing disrupts the services of the library.
- Eating is not allowed within the library facility. Covered beverages are permitted, except in and around computer areas.
- Parents must be present and directly supervise the library usage of all children less than 8 years of age. If a child of this age is attending a library program, the parent or responsible adult **MUST** remain within the library facility for the comfort and safety of the child.
- Theft or vandalism of library property will be prosecuted, as will any violation of federal, state or local ordinances on library property.

***Illinois law authorizes the Board: "To exclude from use of the library any person who willfully violates an ordinance or regulation prescribed by the board."  
[75 ILCS 5/4-7]***

***Code of Ordinances, Village of Hillside, covers areas of the above policy under Chapter 25: Misdemeanors and Miscellaneous Offenses and includes a Penalty section under 25.033***

Adopted March 17, 2004  
Hillside Public Library Board of Trustees  
Reviewed July 2005  
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