

HILLSIDE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

MARCH 19, 2014

1. CALL TO ORDER:

Vice President Gloria Whitaker called the meeting to order at 7:00 p.m.

A. Public comments: Visitors are asked to identify themselves by full name and address, at this time and present any issues they wish to discuss.

Comments shall be limited to 5 minutes and the Board President may shorten or lengthen a person's opportunity to speak. No more than 20 minutes shall be allowed to each subject under discussion, except with unanimous consent of the Board.

Present: Claudell Johnson, Heide Metzger, Bill Spain, Mary Wajda and Gloria Whitaker.

ABSENT: Donna Kassar and Maureen Sypkens

APPROVAL OF MINUTES:

Mary Wajda made a motion to:

ACCEPT THE MINUTES OF THE FEBRUARY 19, 2014 REGULAR BOARD MEETING FOR THE HILLSIDE PUBLIC LIBRARY.

Claudell Johnson seconded the motion. Motion carried by roll call vote.

No abstentions and no dissensions. 5 Ayes 0 Nays 2 Absentees.

2. REPORTS OF THE OFFICERS:

A. PRESIDENT'S REPORT: None.

B. SECRETARY'S REPORT: None.

C. TREASURER'S REPORT: Bill Spain presented the Treasurer's Report for March 2014.

1. The review of the Resolution dated March 19, 2014 covering expenses for the month of February 2014 filed under separate cover for audit in the Hillside Public Library were presented:

EXPENDITURES AS OF FEBRUARY 28, 2014:

GENERAL EXPENSES \$ 20,056.09

PAYROLL EXPENSES 41,887.79

TOTAL EXPENDITURES \$ 61,943.88

RECEIPTS AS OF APRIL 17, 2013:

FINES, FEES AND MISC. INCOME \$ 2,114.07

GIFTS

INTEREST INCOME \$ 12.01

PER CAPITA GRANT \$

REVENUE SHARING \$

TAXES PRIOR YEARS \$

TAXES CURRENT \$ 4,917.37

TAXES DEFERRED \$ 106,332.64

CORPORATE REPLACEMENT TAXES	\$
OTHER	\$
<u>TOTAL RECEIPTS</u>	\$ 113,376.09

2. Ratification and Confirmation of Investments:

Transfer \$21,000.00 from Illinois Funds to Republic Bank.

Transfer \$42,083.79 from Illinois Funds to Republic Bank.

Transfer \$13,000.00 from Republic Bank to Republic Bank.

Transfer \$21,000.00 from Republic Bank to Republic Bank.

Motion made by Claudell Johnson to:

APPROVE THE TREASURER'S REPORT AND ACCEPT THE FINANCIAL STATEMENT FOR AUDIT AND PAY ALL BILLS PRESENTED IN THE RESOLUTION FOR MARCH 2014. Motion seconded by Mary Wajda. Motion carried by roll call vote. No abstentions and no dissensions. 5 Ayes 0 Nays 2 Absentees.

The Board of Trustees finalized the monthly Treasurer's Report by signing all checks as listed in the March 2014 Resolution and summarized above.

ADMINISTRATIVE LIBRARIAN

- RAILS has received money from the State and will resume some of the programs that had been eliminated in 2008-09. They will begin to sponsor continuing education programs and plan to add consulting services in some vital areas like human resources, legal advice, and training for new directors and trustees. Workshops have already been held and Doug attended "Working Effectively with Your Trustees." Working in conjunction with LACONI, a group has been formed called United for Libraries and Doug posted a sign-up sheet. They have resources for Trustees and Friends groups. At the SWAN Quarterly Meeting on March 6th SWAN library directors voted unanimously to approve funds from the capital reserves so that the SWAN Board can complete negotiations with SirsiDynix. This project will be under budget by \$334,070.
- Doug called everyone's attention to the wide screen where he showed the software purchased by Swan to replace what we currently have. This will not be rolled out until about March 2015. It is called Blue Cloud.
- The Annual LACONI Trustee Banquet will be held on Friday, April 11, 2014. It's a great opportunity for networking, socializing, and generally celebrating the public service of our trustees. The speaker will be Thomas Dyja, author of The Third Coast: When Chicago Built the American Dream. Explore Chicago history, culture, politics and more from the end of World War II to the sixties with Mr. Dyja. The event will once again be held at Alta Villa Banquets (430 N. Addison Rd. in Addison). The deadline for registration is April 4th.

- Jane met with the administration at Triton to press them to commit to additional English as a Second Language classes. The response was positive and we hope to have another class start soon. We have been averaging about 19 students per class. The Nuevos Horizontes Triton College Community Center in Northlake will be closing and consolidating at the Melrose Park location.

D. COMMITTEE REPORTS

1. ADMINISTRATION – None.
2. BUSINESS/FINANCE – None.

UNFINISHED BUSINESS

A. Budget and Appropriations – The Budget was presented to the Board for discussion and approval. Bill Spain made a motion to: ACCEPT THE BUDGET AND THE APPROPRIATIONS FOR THE YEAR 2014-2015. Claudell Johnson seconded the motion. Motion carried by roll call vote. No abstentions and no dissensions. 5 Ayes 0 Nays 2 Absentees.

NEW BUSINESS

A. Building and Maintenance Levy – Bill Spain made a motion to: APPROVE THE .02% BUILDING & MAINTENANCE LEVY. Mary Wajda seconded the motion. Motion carried by roll call vote. No abstentions and no dissensions. 5 Ayes 0 Nays e Absentees.

ANNOUNCEMENTS

Next meeting is Wednesday, April 16, 2014.

ADJOURNMENT – A motion was made to adjourn the meeting by Claudell Johnson and seconded by Gloria Whitaker. The meeting adjourned at 8:18 p.m.