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FALL COMPUTER GLASSES

Computers for the Complete Beginner 1 and 2

Part 1: Tuesday, September 13 -or- Monday, October 17 from 6:30 to 7:30 pm
Part 2: Tuesday, September 20 -or- Monday, October 24 at 6:30 to 7:30 pm
For new computer users. The first session covers the mouse and keyboard, navigating windows and folders, and introductory word processing. The second session covers Microsoft Word and searching and navigating the internet. Both parts are offered twice. Registration required. Limit is 10.

Library in Your Pocket Monday, October 3 from 7:00-7:45 pm

Learn how to get music, magazines, books, and more by only using your smartphone and the library's bountiful resources.

Bring your smartphone! Registration required. Limit is 10.



Microsoft Word 1 and 2

Part 1: Wednesday, October 12 from 6:30-7:30 pm Part 2: Wednesday, October 19 from 6:30-7:30 pm

The first session is an introduction to Word tools and basic formatting features and layout. The second session covers more advanced formatting, tables, headers and footers, and templates. Registration required. Limit is 10.

PowerPoint Basics Tuesday, November 8 and Thursday, November 10 from 6:30-7:30 pm Learn how to create a PowerPoint presentation – We'll cover slide formatting, using templates, and adding pictures, videos, and animations. Registration required. Limit is 10.

Google Drive and Google Docs Wednesday, November 16 from 6:30-7:30 pm Learn how to use Google Drive to store, share, and access files, and how to create documents, spreadsheets, and presentations using Google Docs. Gmail account required. Registration required. Limit is 10.

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