

HILLSIDE PUBLIC LIBRARY
405 N. HILLSIDE AVENUE
HILLSIDE, IL
BOARD OF TRUSTEES MEETING
AGENDA
October 18, 2017

1. CALL TO ORDER – 7:00 PM
 - *PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library's website.*
2. ROLL CALL
3. OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES, administered by Village Clerk Linda L. Gould or Secretary pro tempore
 - A. Donna Kassar, 6 year term
4. APPROVAL OF MINUTES – REGULAR MEETING – September 20, 2017
5. REPORTS OF OFFICERS
 - A. PRESIDENT -
 - B. SECRETARY-
 - C. TREASURER-
 1. Resolution for Review of Bills, September, 2017
 2. Treasurer's Report for October, 2017
 3. Approval of Financial Statements, September, 2017
(Motion & Vote)
 - D. EXECUTIVE SESSION (If Required)
 - E. ADMINISTRATIVE LIBRARIAN –
 1. SWAN/ RAILS
 2. Incident Report- 9/26/2017
 3. Staff Meeting (September 21)
 4. Flooding in basement
5. COMMITTEE REPORTS
 1. ADMINISTRATION
 2. BUSINESS/FINANCE
6. UNFINISHED BUSINESS
 - A. Trustee Vacancy
 - B. Employee Policy Handbook Review status
 - C. Circulation Policy Revision
 - D. Library Building and improvements
7. NEW BUSINESS
 - A. Credit Card Acceptance Policy
 - B. Audit Draft
 - C. Levy
8. ANNOUNCEMENTS
9. REMINDERS- The next meeting is November 15, 2017
10. ADJOURNMENT