

HILLSIDE PUBLIC LIBRARY
405 N. HILLSIDE AVENUE
HILLSIDE, IL
BOARD OF TRUSTEES MEETING
AGENDA
May 17, 2017

1. CALL TO ORDER – 7:00 PM
PUBLIC COMMENTS: The Board President will advise the public they must follow the Hillside Public Library Rules for Public Comment. The Hillside Public Library Rules for Public Comment are available on the library’s website.
2. ROLL CALL
3. APPROVAL OF MINUTES – REGULAR MEETING – April 19, 2017
4. ELECTION OF OFFICERS
 - A. ELECTION OF BOARD OFFICERS
 1. President (2 year term)
 2. Vice-President (2 year term)
 3. Treasurer (2 year term)
 4. Secretary (2 year term)
5. REPORTS OF OFFICERS
 - A. PRESIDENT -
 - B. SECRETARY-
 - C. TREASURER-
 1. Resolution for Review of Bills, April, 2017
 2. Treasurer’s Report for May, 2017
 3. Approval of Financial Statements, April, 2017
(Motion & Vote)
 - D. EXECUTIVE SESSION (If Required)
 - E. ADMINISTRATIVE LIBRARIAN –
 1. SWAN/ RAILS
 2. Auto-renewal Policy
 3. Carpet cleaning
 4. In-service Day (August)
 5. Fine and Fee Free Policies
 - F. COMMITTEE REPORTS
 1. ADMINISTRATION
 2. BUSINESS/FINANCE
 4. APPOINTMENT OF COMMITTEES
 - a. Finance (2 year term)
 - b. Facilities Committee (2 year term)
4. UNFINISHED BUSINESS
 - A. Employee Credit Card
 - B. Trustee Vacancy
5. NEW BUSINESS
 - A. Non-resident Library Card Fee
 - B Employee Policy Handbook Review
 - C. Accrued money in General Fund and necessary reserves
6. ANNOUNCEMENTS
7. REMINDERS- The next meeting is June 21, 2017
8. ADJOURNMENT