

## COMPUTER & INTERNET ACCESS POLICY

The Hillside Public Library offers access to computers and to the Internet as a means to access information for educational or recreational purposes in addition to the standard library resources. The Library endorses the principles outlined by the State of Illinois, the American Library Association and the Illinois Library Association. The Hillside Public Library will not tolerate the use of any library equipment to access material that is obscene, pornographic, or harmful to minors and/or subjects patrons or library employees to unwanted Internet images.

### ***Patron Responsibility:***

- Patrons must have their own library card on hand in order to sign up or log
- any Hillside Public Library Computer.
- Patrons must comply with copyright law and licensing agreements.
- Use of electronic resources must be ethical and legal.

**Parents or legal guardians are responsible for their child's activity on the Internet including any images viewed or material read.**

**Violations of this policy will result in suspension or termination of a patron's library privileges.**

### **Use of Equipment and Software**

Use of all Internet workstations in the Youth Services Department is for children and students through the 8<sup>th</sup> grade but limited to one person per workstation. These computers are also available to parents accompanied by small children.

Use of all Internet workstations in the Adult Department is for high school students and adults but limited to one person per workstation. **Due to space limitations and safety issues, adults accompanied by infants or small children must use the workstations in the Youth Services Department.**

Patrons may save data only to their external storage devices which may be purchased from the Library.

Only computer equipment and software owned and previously installed by the Hillside Public Library may be used on Hillside Public Library computers. Adding, deleting, copying, or modifying the installed hardware or software is not permitted.

The Library is not responsible for damage to peripheral equipment or loss of data that may occur from use of the Library's computers.

## **Use of the Internet**

- Internet access is available to patrons as an informational and educational resource.
- Electronic commerce or commercial activity is not permitted on library workstations.
- Lawful credit card purchases by the user for personal use is permitted at the sole risk of the user.

Since the Internet is not governed, restricted or regulated, it can provide access to material that may be out of date, inaccurate, controversial, offensive or even illegal. Therefore, library patrons retain full responsibility for the choices they make and the way they use the Internet.

## **Parents or guardians are responsible for their children's activity and safety on the Internet and for monitoring and supervising their child's use of the Internet.**

Violations of this policy will result in cancellation of a patron's privilege to use the Internet. Examples include but are not limited to: harassment; violation of another patron's rights; sending, receiving or displaying text or graphics which may reasonably be construed as obscene/offensive/ and any action that tarnishes the library's reputation.

**Approved July 9, 1997**  
**Hillside Public Library Board of Trustees**  
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