

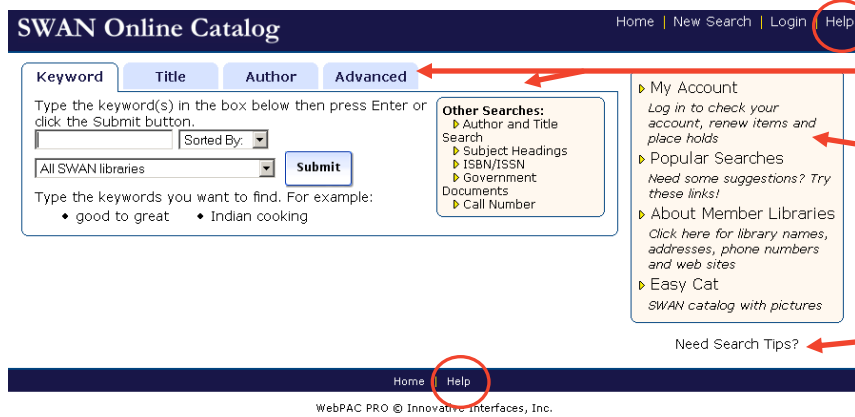
New and Enhanced features available February 1st to patrons in the SWAN and Encore catalogs

Be sure to add your email to your account to use these new tools

Your Library Catalog

http://swan.mls.lib.il.us

Classic version



Indexes that are available for searching are on tabs :

Keyword Author
Title Advanced

or in the "Other Searches" box

Links to "My Account", "Popular Searches", "About Member Libraries" and "Easy Cat" are located in a box on the far right side of the screen.

To get "Help" click on the "Help" link located in the top or bottom dark blue bars.

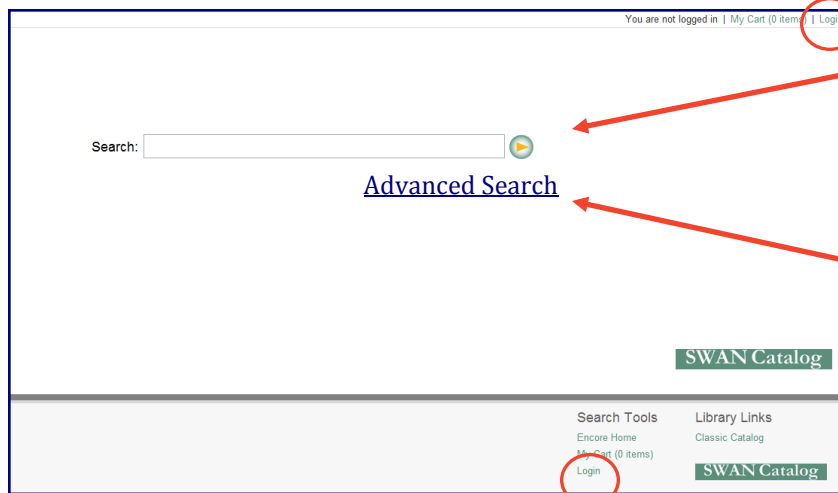
"Need search tips?" expands the help for keyword searches

From the result list of a search, patrons can "Find It" (view copies), "Request It" (place a hold), or "Save to Book Cart" (save titles for the current session only).

Your Library Catalog

http://swanencore.mls.lib.il.us

Encore version



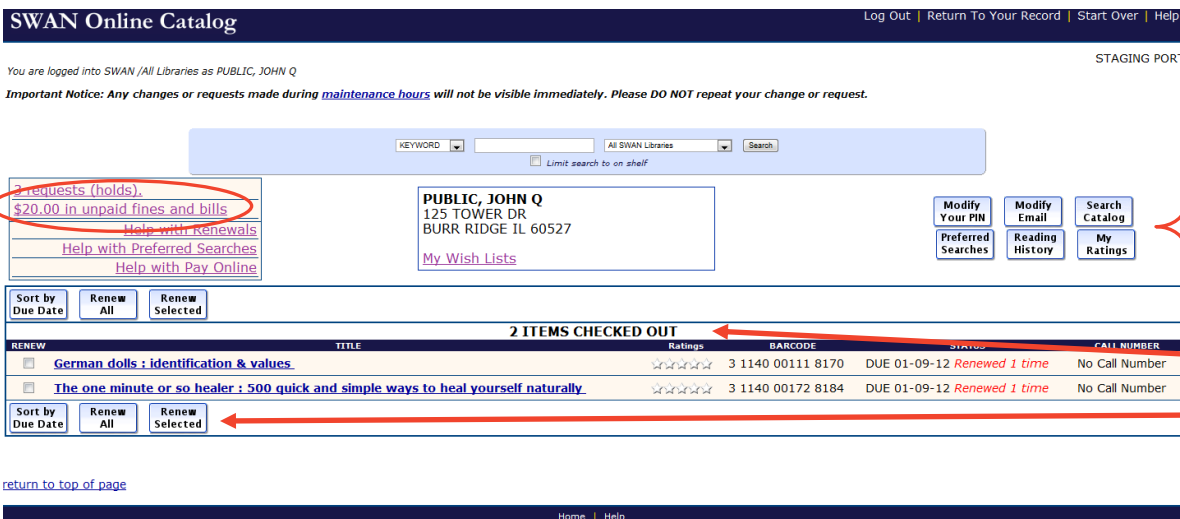
Searching from this screen is a keyword search by default.

On the results screen you can refine your search by format, language, collection, publication date

Beginning Feb. 6, 2012 you can use the "Advanced Search" link to search by keyword, title, author, and subject while limiting by format, language, collection, and/or publication date

Login to your account by clicking the "Login" link

From the result list of a search, patrons can "Add to Cart" (save title for the current session only), "Request It" (place a hold) and view copies.



Once logged into their account patrons can:

- Modify your PIN
- Modify Email
- Search the Catalog
- View Preferred Searches
- View Reading History (if patrons have opted in to History)
- View My Ratings (if patrons have rated any items in the catalog)
- View Checked Out Items

Request Renewal of Items

Pay Online—a patron can pay any fines or bills using a credit card by clicking on "unpaid fines and bills"

You are logged into SWAN /All Libraries as PUBLIC, JOHN Q

Important Notice: Any changes or requests made during [maintenance hours](#) will not be visible immediately. Please **DO NOT** repeat your change or request.

0 Items currently checked out
\$0.00 in unpaid fines and bills

[Help with Renewals](#)
[Help with Preferred Searches](#)
[Help with Pay Online](#)

PUBLIC, JOHN Q
125 TOWER DR
BURR RIDGE IL 60527

[My Lists](#)

[Modify Your PIN](#) [Modify Email](#) [Search Catalog](#)
[Preferred Searches](#) [Reading History](#) [My Ratings](#)

4 HOLDS

CANCEL	TITLE	Ratings	STATUS	PICKUP LOCATION	CANCEL IF NOT FILLED BY	FREEZE
<input type="checkbox"/>	Climate fever: stopping global warming.	☆☆☆☆☆		Metropolitan Library System	01-05-13	Freeze <input type="checkbox"/>
<input type="checkbox"/>	Fall from grace.	☆☆☆☆☆		Metropolitan Library System	01-05-13	Freeze <input type="checkbox"/>
<input type="checkbox"/>	The guards.	☆☆☆☆☆		Metropolitan Library System	01-05-13	Freeze <input type="checkbox"/>
<input type="checkbox"/>	Private games.	☆☆☆☆☆		Metropolitan Library System	01-05-13	Freeze <input type="checkbox"/>

New Functionality !!!

After login to "My Account" patrons can display any holds the patron has on library materials by clicking on requests (holds) link.

0 Items currently checked out
4 requests (holds).
\$0.00 in unpaid fines and bills

[Help with Renewals](#)
[Help with Preferred Searches](#)
[Help with Pay Online](#)

Patrons can freeze eligible holds by checking the "Freeze" box on the right hand side of display. This allows the patrons' hold to continue to move up through the hold queue and once the hold reaches the top of the hold queue the item will remain on hold until the patrons "Unfreeze" the holds to allow their requests to be filled. Perfect for those patrons going on vacation.

You are logged into SWAN /All Libraries as PUBLIC, JOHN Q

Important Notice: Any changes or requests made during [maintenance hours](#) will not be visible immediately. Please **DO NOT** repeat your change or request.

2 Items currently checked out
3 requests (holds).
\$20.00 in unpaid fines and bills

[Help with Renewals](#)
[Help with Preferred Searches](#)
[Help with Pay Online](#)

PUBLIC, JOHN Q
125 TOWER DR
BURR RIDGE IL 60527

[My Wish Lists](#)

[Modify Your PIN](#) [Modify Email](#) [Search Catalog](#)
[Reading History](#) [My Ratings](#)

Preferred Searches (3)

KEYWORDS	TITLE	Search
<input type="checkbox"/>	bruen in All SWAN Libraries	Search
<input type="checkbox"/>	global warming in All SWAN Libraries	Search
<input type="checkbox"/>	patterson, james in Oak Lawn	Search

New Functionality !!!

Patrons can now mark their "Preferred Searches" for email notification to be sent to them when a new item is entered in the catalog that meets their stored "Preferred Searches". These emails are generated every Sunday morning.

To stop receiving emails patrons unmark the appropriate box.

To search using one of your "Preferred Searches", patrons click on the appropriate link

[return to top of page](#)

You are logged into SWAN /All Libraries as PUBLIC, JOHN Q

Important Notice: Any changes or requests made during [maintenance hours](#) will not be visible immediately. Please **DO NOT** repeat your change or request.

[Modify Search](#) [Similar Search](#)

KEYWORD All SWAN Libraries

Limit search to on shelf

Did you mean [bruin?](#) [more >](#)

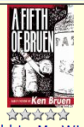

65 results found. Sorted by **relevance** | [date](#) | [title](#) .

Result Page **1 2** [Next](#)

Save All to Book Cart Save to Wish List

KEYWORDS (1-50 of 65)

Most relevant titles entries 1-1

1		<p>A fifth of Bruen : early fiction of Ken Bruen.</p> <p>Bruen, Ken. Houston : Busted Flush Press, 2006. 352 p. : ill. ; 21 cm.</p>	<p>Find It Request It Save to Book Cart</p>	<p>2006</p> 
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New Functionality!!!

"My Wish Lists" - Patrons can now save materials to "My Wish Lists".

Multiple "Wish Lists" can be created by patrons for items by their favorite authors, subjects, whatever items they want to save to perhaps request at a later date. "Wish Lists" are saved in the patron's "My Account" area for future reference. To save an item chose the "Wish List" from the dropdown or "Create a New List" then click on "Add to My Wish Lists"

Note: Items "Saved to Book Cart" are only saved for the current computer session.